

# APPLICATION FOR ADMISSION

to an Undergraduate or Postgraduate course

ATTACH PASSPORT  
SIZE PHOTO  
For offshore  
partner  
applicants only

**PLEASE PRINT CLEARLY IN  
BLUE OR BLACK INK**

Have you previously been a WAIT/Curtin Student?

Yes  No  Curtin ID Number

## WHICH COURSE ARE YOU APPLYING FOR?

Course Number

## PERSONAL DETAILS

Title (Mr,Ms etc)  Gender (M/F)  Date of birth     
Day Month Year

Family Name

Given Name

Other Given Names

On all official documentation your name will appear as Given Name/s, Family Name - if this is not how your name appears in your passport or birth certificate, please print your name in the space below as it appears on these documents.

If your name has changed since you were last enrolled at Curtin/WAIT, please print previous name and provide certified evidence. (eg. Marriage Certificate)

## ADDRESS DETAILS (CONTACT)

Number and Street

Suburb/Town  State

Country  Postcode

## ADDRESS DETAILS (PERMANENT) (For Australian Citizens and Australian Permanent Residents, this must be an Australian address)

Same as above? Yes  No  Note: A Post Office Box Number is **NOT** acceptable

Number and Street

Suburb/Town  State

Country  Postcode

Which is your preferred mailing address? Contact  Permanent

## CONTACT DETAILS

Home Telephone

Work Telephone

Mobile Telephone

Fax Number

Email Address

## PERSONAL STATISTICAL DETAILS

What is your Citizenship or Residency Status? Please tick one relevant category only.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Australian Citizen  | <input type="checkbox"/> New Zealand Citizen (or diplomat or consular representative) | <input type="checkbox"/> Australian Permanent Resident                     |
| <input type="checkbox"/> Temporary Entry Visa (or diplomat or consular representative) | <input type="checkbox"/> Overseas student residing overseas during your studies       | <input type="checkbox"/> Australian Permanent Resident (Humanitarian Visa) |

Please indicate applicable Visa Subclass

What date was residency granted? (applicable to Australian permanent residents including humanitarian visa holders)

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

In which country were you born?

If you were not born in Australia what was your first year of arrival? (not applicable to overseas students residing overseas)

<input type="text"/>
Year

What is your country of citizenship?

What is the main language spoken at your permanent home residence?

Are you of Australian Aboriginal descent?  Yes  No

Are you of Torres Strait Island descent?  Yes  No

## MEDICAL/DISABILITY NEEDS

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies?  Yes  No

If you answered 'Yes' to the above question, please indicate the type/s of disability

Hearing  Vision  Learning  Medical  Mobility  Other

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you?  Yes  No

## SECONDARY LEVEL EDUCATION

Please complete the following information if you completed Year 12 studies within Australia in the last two years.

Name of Year 12 Institution  State

The year in which you attended Year 12

What Suburb/Town were you residing in?

What was the postcode?

What is your Australian Tertiary Admission Rank (ATAR) (eg. TER, ENTER, UAI)?

If applicable, what is your Overall Position (QLD Year 12 applicants only)?

If applicable, what is your International Baccalaureate Diploma score?

## EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies that you have completed or those that you are currently undertaking. This information will be used to assess your eligibility for admission into Curtin.

You are required to supply an original or certified\* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin. Academic records must contain an explanation of grading system descriptions.

\* Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the Institute that issued the transcript. For further information refer to the Curtin Guidelines on Certification [http://students.curtin.edu.au/local/docs/certification\\_guidelines.pdf](http://students.curtin.edu.au/local/docs/certification_guidelines.pdf)

Educational Participation (include courses taken overseas)	Name of Institution	Course Title (if applicable)	Year last enrolled
Completed Higher Education Postgraduate level course			
Completed Higher Education Bachelor level course			
Completed Higher Education Diploma/Assoc. Degree level course			
Incomplete Higher Education course			
Completed Vocational (eg. TAFE) award course			
Completed other educational qualifica- tion or Certificate of Attainment or Competence eg. Nursing Registration, University Preparation course			
Completed Secondary Education			

## EMPLOYMENT DETAILS

If you are applying to a Postgraduate course on the basis of previous work experience, you must provide a current Curriculum Vitae. Please note work experience does not satisfy Curtin University's English entry requirement. Please check with your Faculty Student Services Office for English tests or programs that meet those entry requirements.

## EDUCATION LEVEL OF YOUR PARENTS OR GUARDIANS (Undergraduate applicants only)

The information below is used for the purpose of government reporting, disclosing this information will not effect your admission to the university.

Do you know the educational background of your Parents/Guardians?	Yes <input type="checkbox"/> Y	No <input type="checkbox"/> N
If 'Yes', do you wish to disclose this information?	Yes <input type="checkbox"/> Y	No <input type="checkbox"/> N
<b>What is the highest level of education completed by your Parent(s)/Guardian(s)?</b> <b>CROSS APPROPRIATE BOX(ES)</b>	MALE (M)	FEMALE (F)
Postgraduate qualification (eg. Graduate Diploma, Masters Degree, PhD)	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Bachelor Degree	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Other post-school qualification (eg. Associate Degree, Diploma, Advanced Diploma, Completed Apprenticeship, Vocational Certificate)	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Completed Year 12 schooling or equivalent	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Completed Year 10 schooling continued at school but did not complete Year 12 schooling or equivalent	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Completed Year 10 schooling	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Did not complete Year 10 schooling	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F

## RECOGNITION OF PRIOR LEARNING

If you would like your qualification/s to be assessed for credit transfer please submit an Application for Recognition of Prior Learning with your Application for Admission, this form can be downloaded from [futurestudents.curtin.edu.au](http://futurestudents.curtin.edu.au)

## ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement, please indicate what test/s you have sat (or intend sitting) and attach certified documentary evidence of results (refer to Checklist section)

Australian Year 12     
  GCE 'O' level     
  CUTE     
  IELTS  
 Pearsons Test of English     
  STAT     
  TOEFL     
  Other (Please specify)

Please indicate if you are also applying for Curtin's

English Language Enabling Course or  ELICOS     
 Indicate the intended month of intake

## COURSE INFORMATION

Major area of study (eg. Accounting, Journalism, Public Health, Chemical Engineering)

When do you wish to commence studies? Year  Study Period  (eg. Semester 1, Semester 2)

How do you intend to study?  Full-time  Part-time

What is your intended attendance mode?  Internal  Fully online  Partially online  External<sup>#</sup>

<sup>#</sup> Students studying externally can only do this through the Bentley Campus

Do you intend studying at an Australian Campus?  Yes  No

If 'Yes', what Campus (eg. Bentley, Kalgoorlie)

If you answered 'No' to the above question, please indicate the Offshore Partner Institution and Campus at which you intend studying

Partner Institution  Campus

**ARE YOU APPLYING FOR SPECIAL CONSIDERATION?** (Undergraduate applicants only)  Yes  No

Note: Applicants who believe they warrant special consideration due to exceptional circumstances are also required to submit a Special Consideration Application form, attach certified documentary evidence as well as a Personal Statement with this application. (Guidelines for special consideration are outlined at [futurestudents.curtin.edu.au](http://futurestudents.curtin.edu.au) Only applicants who meet the criteria will be eligible for Special Consideration.)

## PRIVACY STATEMENT

At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to <http://global.curtin.edu.au/legal/privacy.cfm>

## CHECKLIST

### Important Checklist to ensure a quick response to your application

<input type="checkbox"/>	Enclose original or certified* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with a grading system description and English tests.
<input type="checkbox"/>	Attach passport size photo if applying to study with an offshore partner.
<input type="checkbox"/>	Prior to making an application please familiarise yourself with any specific requirements which relate to the course for which you are applying for. Please refer to the Curtin Handbook ( <a href="http://handbook.curtin.edu.au">handbook.curtin.edu.au</a> )
<input type="checkbox"/>	Enclose Application for Recognition of Prior Learning (RPL) if applicable.
<input type="checkbox"/>	If you are an Australian Permanent Resident or New Zealand Citizen, please include certified* proof of residency status.
<input type="checkbox"/>	If your previous studies do not meet Curtin's standard English requirements, please enclose certified* copies of your English language qualification or details of English language proficiency. Please refer to <a href="http://futurestudents.curtin.edu.au">futurestudents.curtin.edu.au</a>
<input type="checkbox"/>	Enclose certified* copy of evidence for change of name (if applicable).
<input type="checkbox"/>	Read and sign the Applicant's Declaration.

\* Certified means witnessed by a Curtin Academic or approved Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the Institute that issued the transcript. For further information refer to the Curtin Guidelines on Certification [http://students.curtin.edu.au/local/docs/certification\\_guidelines.pdf](http://students.curtin.edu.au/local/docs/certification_guidelines.pdf)

## LODGING YOUR APPLICATION

Please complete this form and submit it to the relevant Faculty Student Services Office. Application processing times can vary and will be dependant upon the time of year the application is submitted. However as a guide applications are usually acknowledged within 14 days.

**IMPORTANT:** If you apply by fax or email, offers can only be made once original or certified documentation and your original signature are sighted by approved Curtin staff. Facsimile copies of documents are not acceptable. Supporting documentation will need to be submitted once a conditional offer has been made.

### Closing dates for applications

To confirm the closing dates, please check the website [futurestudents.curtin.edu.au](http://futurestudents.curtin.edu.au) or contact the University Admission Centre.

Note: Admission to some courses is highly competitive and applicants are encouraged to submit their application as early as possible.

## APPLICANT'S DECLARATION AND SIGNATURE

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.

I understand that the information collected on this form is to enable Curtin University of Technology to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by officers of the University strictly for these purposes and disclosed to State and Australian Government agencies (eg. DES, DEEWR) where required by law and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.

I authorise Curtin University of Technology to obtain further academic information or official student records from any educational institution or other recognised institution within the education environment if necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator on 9266 2727.

I acknowledge that Curtin University of Technology reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature

Date

**Curtin University of Technology**  
GPO Box U1987  
Perth, WA, 6845

**Centre for Aboriginal Studies**  
Building 211  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
Tel: (+61 8) 9266 7091  
Fax: (+61 8) 9266 2888  
[cas.enquiries@curtin.edu.au](mailto:cas.enquiries@curtin.edu.au)

**Centre for eLearning**  
6 Sarich Way  
Technology Park  
Bentley, WA, 6102  
Tel: 1300 730 879  
Fax: (+61 8) 9266 1734  
[cre@curtin.edu.au](mailto:cre@curtin.edu.au)

**Curtin Business School**  
Building 407  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
**Undergraduate Enquiries**  
Tel: (+61 8) 9266 7713  
Fax: (+61 8) 9266 3096

**Postgraduate Enquiries**  
Tel: (+61 8) 9266 7715  
Fax: (+61 8) 9266 7556  
[business@cbs.curtin.edu.au](mailto:business@cbs.curtin.edu.au)

**Curtin Sydney**  
39 Regent Street,  
Chippendale, Sydney, NSW  
Tel: (+61 2) 8399 7888  
Fax: (+61 2) 8399 7899  
[info@sydney.curtin.edu.au](mailto:info@sydney.curtin.edu.au)

**Graduate School of Business**  
78 Murray St, Perth, WA  
Perth Campus Enquiries  
Tel: (+61 8) 9266 3460  
Fax: (+61 8) 9266 7607  
[enquiries@gsb.curtin.edu.au](mailto:enquiries@gsb.curtin.edu.au)

**Health Sciences**  
Building 400  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
Tel: (+61 8) 9266 4583  
Fax: (+61 8) 9266 4593  
[futurestudents@health.curtin.edu.au](mailto:futurestudents@health.curtin.edu.au)

**Humanities**  
Building 209  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
Tel: (+61 8) 9266 3400  
Fax: (+61 8) 9266 3345  
[humanities@curtin.edu.au](mailto:humanities@curtin.edu.au)

**School of Agriculture and Environment**  
Building 314  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
Tel: 1800 246 622  
[course@muresk.curtin.edu.au](mailto:course@muresk.curtin.edu.au)

**Science and Engineering**  
Building 314  
Curtin University of Technology  
Kent Street, Bentley, WA, 6102  
Tel: (+61 8) 9266 4600  
Fax: (+61 8) 9266 4606  
[ssse@curtin.edu.au](mailto:ssse@curtin.edu.au)

**Western Australian School of Mines**  
Egan Street, Kalgoorlie, WA  
Tel: 1800 688 377  
[WASM@undergrad.curtin.edu.au](mailto:WASM@undergrad.curtin.edu.au)

**For general admission enquiries please contact**  
**University Admission Centre**  
Tel: (+61 8) 9266 7805  
Fax: (+61 8) 9266 4108  
Email: [admissions@curtin.edu.au](mailto:admissions@curtin.edu.au)

# CURTIN UNIVERSITY USE ONLY

## BASIS OF ADMISSION

✓	Please indicate the Basis for Admission	Highest Level of Participation
	School Leaver – (WACE or equivalent)	Secondary Education
	Completed University Qualification	Bachelor/Postgraduate
	Completed VET (TAFE) Qualification	TAFE Award
	Mature Age – TEE/WACE	Incomplete course
	Special Tertiary Admission Test (STAT)	Other Qualification
	Completion of Extension Units	
	Completion of 2 Australian Undergraduate Units	
	University Bridging/Foundation Program	
	Completed Private Provider Qualification (AQF)	
	Special Consideration	
	Special Matriculation	
	Registered Nurse	
	International Year 12 equivalent	
	International Post-Secondary qualification	
	Employment experience	

## NON-STANDARD ENTRY

Special Consideration  
  BOTP  
  Matriculation

Authorised Officer please indicate status of applicant

Qualified  
  Not Qualified (Reason) \_\_\_\_\_  
 Qualified with conditions  
 Subject to provision of certified documents  
  Subject to satisfying the University English competency requirements  
 Subject to providing final transcripts and award certificate  
  Subject to successful completion of current studies qualification  
 Other \_\_\_\_\_

Please indicate the relevant liability category

International Student–Offshore  
  Domestic Fee Paying  
  International Student–Partner  
  Commonwealth Supported

Name of Academic/Course Coordinator: \_\_\_\_\_

Signature \_\_\_\_\_  
 Day    Month    Year

## FACULTY / OFFSHORE OFFICE / UAC

Approved  
  Not Approved  
  Approved with Conditions \_\_\_\_\_

Authorised Officer Name \_\_\_\_\_

Signature \_\_\_\_\_  
 Day    Month    Year

Matriculation No \_\_\_\_\_